

Shelbyville Bedford County Public Library Board Meeting
July 23 , 2019

Board members present: Lynn Hulan, Charity Troyer, Rheatta Wilson, Brent Canady, Vicky McCord, Barry Cooper, Don Gallagher, Al Simmons, Carol Magnuson and Henry Feldhaus.

Also present: Rita Allen - Library Director and Betty Jo Jarvis - Regional Library Director

Board members not present: Ron Tillman and Charles Brandon

Called to Order

Meeting was called to order at 1:00 with a quorum of ten (10) members.

Approval of Minutes

Vicky McCord made a motion to approve the June minutes. Al Simmons seconded the motion. All approved.

Treasurer's Report

We are waiting on all of June's information to come through before we have a final end of year treasurer's report. According to Henry Feldhaus the city has agreed to match the county's contribution to the library of \$149,829.

Regional Librarian's Report

Trustee workshops will be held in Crossville on Sept. 24th and in Brentwood on Oct. 1st. Trustee Certification is being held at Linebaugh. Verso will be down on Sat. Aug. 17th.

Old Business

Nothing to report

New Business

Brent made the recommendation that the committee chairs stay the same: Property - Al Simmons, Personnel - Vicky McCord, Community - Henry Feldhaus, and Finance - Rheatta Wilson. Rheatta Wilson made a motion to approve and Vicky McCord seconded. All were in favor.

The Hot Spot program has turned out to be very successful and the library will need to order an additional ten (10) units. Currently the charge to check them out is \$10/week with \$1/day overdue fine. Rita would like to

change the overdue fine to \$5/day. She hopes that this will prevent units being held so long past their due date. The following amendment to the policy was also proposed: if a Hot Spot is overdue seven (7) days, without extenuating circumstances, then that person is not able to check out another Hot Spot for ninety (90) days. Carol Magnuson made the motion to approve the amendment and Brent Canady seconded the motion. All were in favor.

Friends of the Library

The next meeting will be in August.

Personnel

Brent and Vicky met with all of the employees to get recommendations on how to move forward as a library. Personnel realignment is a possibility.

Community

Nothing to report

Property

Nothing new to report but a list is being comprised.

Librarian's Report

In addition to her narrative Rita is pleased to report that the heat pumps are fixed. Rita was approached by an employee regarding the open hours of the library. Currently the library is open M,T,TH 9-8 and W,F,S 9-5. They proposed possibly changing the hours to M-F 8-6 and Sat 9-4. Rita was asked to do a traffic study over the next few months to gauge evening use. Al Simmons made the motion to adjourn at 1:38 and Vicky McCord seconded. All were in favor. The next board meeting will be Sept. 24th.

Thank you,

Charity Troyer
Secretary